



Division of Small and Minority Business Contracting & Certification
1205 Pendleton Street, Suite 453-C, Columbia, South Carolina 29201
Phone (803) 734.5010 FAX (803) 734.0548

MINORITY BUSINESS UTILIZATION PLAN

AGENCY:
AGENCY ADDRESS:
CONTACT PERSON: PHONE:

GOAL

TOTAL AMOUNT BUDGETED:
TOTAL DOLLAR AMOUNT OF FUNDS EXPENDED:
DOLLAR GOAL FOR MBE:
PERCENT:

Approved (please sign, print title & date)
Agency Head or Chairperson of Board

Title

Date

Approved
Director, Division of Small and Minority Business
Contracting and Certification

Date



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AGENCY PROFILE

AGENCY:			
AGENCY ADDRESS:			
AGENCY HEAD NAME:		PHONE:	
MBE LIAISON OFFICER:		PHONE:	
PROCUREMENT DIRECTOR:		PHONE:	

MISSION OF AGENCY

MAJOR TYPES OF GOODS AND SERVICES PURCHASED

SERVICES	SUPPLIES	EQUIPMENT	CONSTRUCTION